

# LAKEVILLE HAUNTED HOUSE

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## VOLUNTEER INFORMATION SHEET

### CONTACT INFORMATION

Glenn Edington, President  
34 Vernon St  
Middleboro MA 02346

**Haunted House Telephone Number during Operation: (508) 923-0053**

**Nights of Operation Hours:** 5:00pm until the last victim has gone through (roughly 10:30 – 11:00pm)

**Ticket Sales:** Friday and Saturday Nights 6:00 – 10:00pm

**Community Service:** Please contact Glenn Edington for a form

## VOLUNTEER RULES & RESPONSIBILITIES

### GENERAL HOUSEKEEPING TOPICS

1. **Do not** arrive at the Haunted House before 5:00pm unless otherwise instructed.
2. Please arrive at the Haunted House in costume.
3. Please sign in *immediately* upon arrival at the main desk of the Haunted House during nights of operation.
4. **Please bring the following with you the nights of operation:**
  - A flashlight labeled with your name
  - A small cooler containing (you will keep this with you in your scene):
    - Something to drink
    - Something to eat (snack)
5. Alcoholic Beverages are not allowed.
6. Smoking not allowed except in designated areas only.
7. There are police officers and EMT's on duty at all times for emergency situations.
8. Fire extinguishers are placed in designated areas.

### CHARACTER SCENES AND AREAS

1. Each scene and area will be assigned to a "Monitor." This Monitor will be your contact for the evening.
  2. Protect all props in your scene or area. If a customer takes or breaks a prop, if they are unruly, rude or touch you, report it immediately to the Monitor in your area.
  3. Do not allow customers to linger in your scene for too long. Keep them moving along.
  4. Do not leave your assigned scene or area unless you notify your Monitor.
  5. This is your opportunity to step into your chosen character's role, and have a great time!
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